

EUROPEAN CREDIT TRANSFER AND ACCUMULATION SYSTEM (ECTS) pl. M. Skłodowskiej-Curie 5, 60-965 Poznań

# **URSE DESCRIPTION CARD - SYLLABUS**

Course name Fundamentals of management ed		Course			
ield of study		Year/Semester			
Environmental Protection T	echnologies	I/2			
Area of study (specialization) - Level of study First-cycle studies Form of study		Profile of study general academic Course offered in Polish Requirements			
			full-time		elective
					Number of hours
			Lecture	Laboratory classes	Other (e.g. online)
			30	0	0
Tutorials	Projects/seminars				
0	0				
Number of credit points					
3					
	Lecturers				
Responsible for the course/	lesturer. Deeren	sible for the course/lecturer:			

Responsible for the course/lecturer:

Responsible for the course/lecturer:

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#### **Prerequisites**

The student starting this subject should have a basic knowledge of entrepreneurship and use the basic terms acquired during their study. He should also be able to obtain information from specified sources and assess media information. In addition, he should be ready and able to cooperate in a group.

### **Course objective**

Students learn theoretical and practical knowledge of the basic principles of market economy functioning, enterprise management and analysis of the economic processes taking place in them. The aim of the course is also to develop students' skills in solving problems arising in the management of enterprise resources.

### **Course-related learning outcomes**

#### Knowledge

The student has the general knowledge necessary to understand the economic determinants of engineering activities K W14

The student has basic knowledge regarding management and conducting business activities K W15



EUROPEAN CREDIT TRANSFER AND ACCUMULATION SYSTEM (ECTS) pl. M. Skłodowskiej-Curie 5, 60-965 Poznań

The student has knowledge of the principles of creating and developing forms of individual entrepreneurship associated with the studied field of K\_W17

#### Skills

The student works individually and cooperates effectively in the team K\_U02

The student has the ability to self-study K\_U06

#### Social competences

The student understands the need for further training and raising their professional and personal competence K\_K01

The student is able to interact and work in a group, assuming different roles in it K\_K03

The student is able to think and act in an entrepreneurial manner K\_K06

#### Methods for verifying learning outcomes and assessment criteria

Learning outcomes presented above are verified as follows:

1.Written exam (on a satisfactory grade must get more than 50% correct answers)

2. Case studies and discussions based on scientific literature at lectures, which give lecture participants the opportunity to obtain additional points added to the points obtained from the written test in order to give the final grade of the lecture.

4. Discussions summarizing individual lectures, giving the opportunity to assess the student's understanding of the issues.

#### **Programme content**

- 1. Basic economic concepts: Market, demand, supply.
- 2. The enterprise and its functions in the economy.
- 3. Assessment of the efficiency of the national economy
- 4, The role of money and monetary policy
- 5. The state budget
- 6. Inflation and unemployment
- 7. Internationalization and globalization of the economy and enterprises
- 8. Business plan as a projection of the company's goals and ways to achieve them.
- 9. Management of fixed and current assets in the enterprise
- 10. Human capital management
- 11. Basic instruments for financing enterprises



EUROPEAN CREDIT TRANSFER AND ACCUMULATION SYSTEM (ECTS) pl. M. Skłodowskiej-Curie 5, 60-965 Poznań

- 12. Financial statements and financial indicators
- 13. Internationalization of enterprises
- 14. Forms of enterprise cooperation

#### **Teaching methods**

1. Lecture: traditional lecture using multimedia presentations, problem lecture - discussion with students on solving a given problem, conversational lecture - drawing listeners into the discussion, controlling the course of the lecture depending on the answers given.

2. Case studies (possibility to use elements of business simulations).

### **Bibliography**

Basic

Borowiec A., Brzęczek T., Mikroekonomia, Wyd. Politechnika Poznańska, Poznań 2011

Podstawy ekonomii red. R. Milewski, E. Kwiatkowski, PWN, Warszawa 2013

Łuczka T., Przepióra P., Zarządzanie małym i średnim przedsiębiorstwem. Wydawnictwo Politechniki Poznańskiej , Poznań 2011.

Podstawy zarządzania finansami przedsiębiorstw: instrumenty, metody, przykłady, zadania, red. P. Bartkiewicz, M. Szczepański, Wydawnictwo PP 2016.

#### Additional

M. Rekowski, Mikroekonomia, Wyd. Contact, Poznań 2015

P. A. Samuelson, W. D. Nordhaus, Ekonomia, Wyd. Dom Wydawniczy REBIS, Poznań 2012

Rembiasz M., Rola strategii w zarządzaniu małymi i średnimi przedsię-biorstwami, [w:] S. Trzcieliński, Wybrane problemy zarządzania. Teraźniejszość i przyszłość, Wydawnictwo Politechniki Poznańskiej, Poznań 2013

Ekonomika przedsiębiorstw, Engelhardt J (red), CeDeWu, Warszawa 2017

Lachiewicz S., Matejun M., Zarządzanie rozwojem małych i średnich przedsię-biorstw, Wydawnictwo Wolters Kluwer Polska, Warszawa, 2011.



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# Breakdown of average student's workload

	Hours	ECTS
Total workload	75	3,0
Classes requiring direct contact with the teacher	30	1,5
Student's own work (literature studies, preparation for laboratory classes/tutorials, preparation for tests/exam, project preparation) <sup>1</sup>	45	1,5

 $<sup>^{1}\,\</sup>text{delete}$  or add other activities as appropriate